



Republic of the Philippines
PROVINCE OF CAGAYAN
Alimannao, Peñablanca, Cagayan

PHILIPPINE BIDDING DOCUMENTS

(As Harmonized with Development Partners)

Procurement of Various E-Books for the Cagayan Provincial Learning Resource Center

Government of the Republic of the
Philippines

October 22, 2021

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Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means “delivered duty paid.”

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – “Free Carrier” shipping point.

FOB – “Free on Board” shipping point.

Foreign-funded Procurement or Foreign-Assisted Project– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB – Government Procurement Policy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations.

Section I. Invitation to Bid



Republic of the Philippines
PROVINCE OF CAGAYAN
Municipality of Peñablanca

PROVINCIAL BIDS AND AWARDS COMMITTEE GOODS AND SERVICES

INVITATION TO BID FOR

Procurement of Various E-Books for the Cagayan Provincial Learning and Resource Center

1. The Provincial Government of Cagayan, through the Annual Budget Appropriations intends to apply the sum of **P 996,920.00** being the ABC to payments under the contract for **Procurement of Various E-Books for the Cagayan Provincial Learning and Resource Center/ [Goods 0104-2021]**. Bids received in excess of the ABC shall be automatically rejected at the bid opening.
2. The Provincial Government of Cagayan- Bids and Awards Committee now invites bids for the above Procurement Project. Delivery of the Goods is required by **30 days**. Bidders should have completed, within the last five years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the 2016 revised IRR of RA No. 9184.
4. Prospective Bidders may obtain further information from Bids and Awards Committee - Goods and Services (BAC-GS) of the Provincial Government of Cagayan and inspect the Bidding Documents at the address given below during Mondays to Fridays from 8:00 A.M. to 5:00 P.M.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **October 22-November 16, 2021** from the given address and website below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **P 1,000.00**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.

6. The Provincial Government of Cagayan- Bids and Awards Committee (Goods and Services) will hold a Pre-Bid Conference¹ on **November 3, 2021, 9:30 a.m.** at 2nd Floor, GSO Building, BAC Conference Room, Capitol Compound, Capitol Hills, Alimannao, Peñablanca Cagayan and/or through video conferencing or webcasting via Google Meetings (meeting link shall be posted in the official facebook page of the BAC), which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **November 16, 2021, 8:00 a.m.** Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **November 16, 2021, 9:45 a.m.** at the given address below and/or via Google Meetings. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The Provincial Government of Cagayan reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

ATTY. IAN LUIS C. AGUILA, CPA
Head, BAC Secretariat/General Services Officer
Capitol Hills, Capitol Compound,
Alimannao, Peñablanca, Cagayan
pbac.cagayan@gmail.com
(078) 396-2143
12. You may visit the following websites:

For downloading of Bidding Documents: www.cagayan.gov.ph
For Google Meetings link:  PBAC Cagayan-Goods and Services

October 22, 2021.

ATTY. ROGELIO R. TALIPING JR.
Chairperson, PBAC Goods and Services

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

Section II. Instructions to Bidders

1. Scope of Bid

The Procuring Entity, Provincial Government of Cagayan wishes to receive Bids for the **Procurement of Various E-Books for the Cagayan Provincial Learning and Resource Center**, with identification number **Goods 0104-2021**.

The Procurement Project (referred to herein as "Project") is composed of **401 items**, the details of which are described in Section VII (Technical Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for **F.Y. 2021** in the amount of **P 996,920.00**.

2.2. The source of funding is:

a. General Fund

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex "I" of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. Foreign ownership limited to those allowed under the rules may participate in this Project.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:
 - a. **The Bidder must have completed a single contract that is similar to this Project, equivalent to at least twenty five percent (25%) of the ABC.**
- 5.3. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that:

- a. **Subcontracting is not allowed.**
- 7.2. Subcontracting of any portion of the Project does not relieve the Supplier of any liability or obligation under the Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants, or workmen as fully as if these were the Supplier's own acts, defaults, or negligence, or those of its agents, servants, or workmen.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address **2nd Floor GSO Building, BAC Conference Room, Capitol Hills, Alimannao Peñablanca Cagayan /or through videoconferencing/webcasting** as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within the last five years prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Bid Prices

12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:

- a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in e.
- b. For Goods offered from abroad:
 - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
 - ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

13. Bid and Payment Currencies

13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

13.2. Payment of the contract price shall be made in:

- a. Philippine Pesos.

14. Bid Security

- 14.1. The Bidder shall submit a Bid Securing Declaration² or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 14.2. The Bid and bid security shall be valid for 120 days reckoning from the bid opening. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Sealing and Marking of Bids

Each Bidder shall submit four copies of the first and second components of its Bid. **One (1) copy marked "ORIGINAL" and 3 photocopies, properly tabbed/labeled.**

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline for Submission of Bids

- 16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

17. Opening and Preliminary Examination of Bids

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

² In the case of Framework Agreement, the undertaking shall refer to entering into contract with the Procuring Entity and furnishing of the performance security or the performance securing declaration within ten (10) calendar days from receipt of Notice to Execute Framework Agreement.

18. Domestic Preference

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
- 19.4. The Project shall be awarded as follows:

One Project having several items that shall be awarded as one contract.
- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

21. Signing of the Contract

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

ITB Clause											
5.3	For this purpose, contracts similar to the Project shall be: <ul style="list-style-type: none"> a. Delivery of similar e-books with similar features. b. completed within the last 5 years prior to the deadline for the submission and receipt of bids. 										
7.1	Sub-contracting is not allowed.										
12	The price of the Goods shall be quoted DDP Provincial Government of Cagayan or the applicable International Commercial Terms (INCOTERMS) for this Project.										
14.1	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts: <ul style="list-style-type: none"> a. The amount of not less than two percent (2%) of the ABC if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or b. The amount of not less than five percent (5%) of the ABC if bid security is in Surety Bond. 										
19.3	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">No.</th> <th style="text-align: center;">Description</th> <th style="text-align: center;">Unit</th> <th style="text-align: center;">Qty</th> <th style="text-align: center;">Total</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">E-Books</td> <td style="text-align: center;">lot</td> <td style="text-align: center;">401</td> <td style="text-align: center;">P 996,920.00</td> </tr> </tbody> </table>	No.	Description	Unit	Qty	Total	1	E-Books	lot	401	P 996,920.00
No.	Description	Unit	Qty	Total							
1	E-Books	lot	401	P 996,920.00							
20.2	No further instructions.										
21.2	ADDITIONAL DOCUMENTS REQUIRED: <ol style="list-style-type: none"> 1. Statement of Manpower Requirement 2. Aftersales Service/Parts Warranty Statement 3. Un-amended Sales Literature/Brochure 										

Section IV. General Conditions of Contract

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. Advance Payment and Terms of Payment

- 2.1. Advance payment of the contract amount is provided under Annex "D" of the revised 2016 IRR of RA No. 9184.
- 2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

- 6.1. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 6.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V. Special Conditions of Contract

GCC Clause	
1	<p>Delivery and Documents –</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p><i>[For Goods supplied from abroad, state:]</i> “The delivery terms applicable to the Contract are DDP delivered Tuguegarao City Cagayan. In accordance with INCOTERMS.”</p> <p><i>[For Goods supplied from within the Philippines, state:]</i> “The delivery terms applicable to this Contract are delivered Tuguegarao City Cagayan. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is <i>[indicate name(s)]</i>.</p> <p>Incidental Services –</p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:</p> <ol style="list-style-type: none"> a. performance or supervision of on-site assembly and/or start-up of the supplied Goods; b. furnishing of tools required for assembly and/or maintenance of the supplied Goods; c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods; d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and
	<ol style="list-style-type: none"> e. training of the Procuring Entity’s personnel, at the Supplier’s plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.

f. **ADDITIONAL INCIDENTAL SERVICES**

The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.

Spare Parts –

The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:

- a. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and
- b. in the event of termination of production of the spare parts:
 - i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and
 - ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested.

The spare parts and other components required are listed in **Section VI (Schedule of Requirements)** and the cost thereof are included in the contract price.

The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period **three (3) times the warranty period**.

Spare parts or components shall be supplied as promptly as possible, but in any case, within 15 working days of placing the order.

Packaging –

The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.

	<p>The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.</p> <p>The outer packaging must be clearly marked on at least four (4) sides as follows:</p> <p>Name of the Procuring Entity Name of the Supplier Contract Description Final Destination Gross weight Any special lifting instructions Any special handling instructions Any relevant HAZCHEM classifications</p>
	<p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p>Transportation –</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p>
	<p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic suppliers risk and title will not be deemed to have passed to</p>

	<p>the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p>Intellectual Property Rights –</p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
2.2	Partial payment is not allowed.
4	The inspections and tests that will be conducted are: Inspection and Testing of the Technical Specifications required

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

No.	Description	Unit	Qty	Total	Delivered/Weeks/Months
1	E-Books	lot	401	P 996,920.00	30 days

Section VII. Technical Specifications

DESCRIPTION					COMPLIANCE
FEATURES:					<p>[Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</p>
<ul style="list-style-type: none"> * <i>Perpetual Access</i> * <i>Covers selected Academic Subjects based on the Selection of the end user</i> * <i>Cross-Searching of the entire reference library</i> * <i>Unlimited and Simultaneous user access anytime of the day (24/7) with the purchase of just one (1) copy.</i> * <i>Can be accessed online and can be downloaded.</i> * <i>No Maintenance Fee (Downloadable / Printable).</i> * <i>MARC Records ready.</i> 					
No.	TITLE OF BOOKS	Author	Year Published	Quantity	
Arts - Academic					
1	Painting by Numbers: Data-Driven Histories of Nineteenth-Century Art	Diana Seave Greenwald	2020	1	
Arts - Children's Lower Elementary					
2	Musical Notes: Country Music History	Kenny Abdo	2021	1	
3	Musical Notes: Jazz Music History	Kenny Abdo	2021	1	
4	Musical Notes: Latin Music History	Kenny Abdo	2021	1	
5	Musical Notes: Pop Music History	Kenny Abdo	2021	1	
6	Musical Notes: Rap Music History	Kenny Abdo	2021	1	
7	Musical Notes: Rock Music History	Kenny Abdo	2021	1	
Business - General					
8	Employing People with Disabilities: Good Organisational Practices and Socio-cultural Conditions	Ewa Giermanowska/Mariola Rac?aw/Dorota Szawarska	2020	1	
Business - Academic					
9	Student Guides to Business and Economics: The Global Economy	David A. Dieterle	2020	1	
Business - Middle School					
10	21st-Century Economics: Understanding Depressions	Chet'la Sebree	2020	1	
11	21st-Century Economics: Understanding Globalization	Chet'la Sebree	2020	1	
12	21st-Century Economics: Understanding Inflation	Chet'la Sebree	2020	1	
13	21st-Century Economics: Understanding Recessions	Chet'la Sebree	2020	1	
14	21st-Century Economics: Understanding Supply and Demand	Erica Owoye	2020	1	
15	21st-Century Economics: Understanding Tariffs and Trade Barriers	Avery Elizabeth Hurt	2020	1	
16	21st-Century Economics: Understanding Taxation	Chet'la Sebree	2020	1	
17	21st-Century Economics: Understanding the Stock Market	Chet'la Sebree	2020	1	
Childrens Non Fiction					
18	Concepts: Location Words - Near and Far, 2nd ed.	Luana Mitten/Meg Greve	2020	1	
19	Concepts: Location Words - Under and Over, 2nd ed.	Luana Mitten/Meg Greve	2020	1	
20	Concepts: Measuring - Pints, Quarts, and Gallons, 2nd ed.	Holly Karapetkova	2020	1	
21	Concepts: Measuring - Pounds, Feet, and Inches, 2nd ed.	Holly Karapetkova	2020	1	

22	Concepts: Measuring - Seconds, Minutes, and Hours, 2nd ed.	Holly Karapetkova	2020	1
23	Concepts: Measuring - Teaspoons, Tablespoons, and Cups, 2nd ed.	Holly Karapetkova	2020	1
24	Guidebooks to the Unexplained: Area 51	Kenny Abdo	2020	1
25	Guidebooks to the Unexplained: Cryptids	Kenny Abdo	2020	1
26	Guidebooks to the Unexplained: Ghosts	Kenny Abdo	2020	1
27	Guidebooks to the Unexplained: Lost Lands	Kenny Abdo	2020	1
28	Guidebooks to the Unexplained: Men in Black	Kenny Abdo	2020	1
29	Guidebooks to the Unexplained: Witches	Kenny Abdo	2020	1
30	Little World Math Concepts: Even or Odd?, 2nd ed.	Joanne Mattern	2020	1
31	Little World Math Concepts: Make It 100!, 2nd ed.	Joanne Mattern	2020	1
32	Little World Math Concepts: More Than, Less Than, 2nd ed.	Joanne Mattern	2020	1
33	Little World Math Concepts: Plus 1, Minus 1, 2nd ed.	Ann Matzke	2020	1
34	Little World Math Concepts: Plus 2, Minus 2, 2nd ed.	Ann Matzke	2020	1
Communication Arts - Middle School				
35	Current Issues: Fake News	Jill Keppeler	2021	1
36	Social Media's Star Power: The New Celebrities and Influencers	Jill Keppeler	2021	1
37	Thinking Critically: Fake News	Kathryn Hulick	2020	1
Earth Sciences - Children's Lower Elementary				
38	EYE TO EYE WITH ENDANGERED SPECIES, 2nd ed. - BUNDLE (3 titles)	Britannica: Britannica Digital Learning	2020	1
39	My Science Library: Studying Weather and Climates, 2nd ed.	Conrad J. Storar	2020	1
40	Weather Watchers: Dangerous Weather	Mari Schuh	2020	1
41	Weather Watchers: Measuring the Weather	Mari Schuh	2020	1
42	Weather Watchers: Predicting the Weather	Mari Schuh	2020	1
43	Weather Watchers: Rain, Snow, Sleet, and Hail	Mari Schuh	2020	1
44	Weather Watchers: Weather Affects Me	Mari Schuh	2020	1
45	Weather Watchers: Weather Patterns	Mari Schuh	2020	1
Earth Sciences - Children's Upper Elementary				
46	Human Impact on Earth: Changing Coastline Environments	Jenna Tolli	2020	1
47	Human Impact on Earth: Changing Desert Environments	Lisa McPartland	2020	1
48	Human Impact on Earth: Changing Mountain Environments	Daniel R. Faust	2020	1
49	Human Impact on Earth: Changing Plains Environments	Lisa Idzikowski	2020	1
50	Human Impact on Earth: Changing Rain Forest Environments	Tanya Dellaccio	2020	1
51	Human Impact on Earth: Changing Tundra Environments	Elizabeth Krajnik	2020	1
Education - Children's Lower Elementary				
52	Let's Go Board Books: Let's Go to School	Caleb Burroughs/Louise Gardner	2021	1
53	Let's Go Board Books: Let's Go to the Fire Station	Lisa Harkrader/Dana Regan	2021	1
54	Let's Go Board Books: Let's Go to the Library	Rebecca Grazulis/Laura Merer	2021	1
55	Let's Go Board Books: Let's Go to the Zoo	Lisa Harkrader/Susan Calitri	2020	1
56	We Can Be Responsible! We Get Dressed	Lynda Arnez	2020	1
57	We Can Be Responsible! We Help Clean Up	Lynda Arnez	2020	1

58	We Can Be Responsible! We Make Lunch	Lynda Arnez	2020	1
59	We Can Be Responsible! We Stay Clean	Lynda Arnez	2020	1
60	We Can Be Responsible! We Stay Healthy	Lynda Arnez	2020	1
61	We Can Be Responsible! We Take Care of Pets	Lynda Arnez	2020	1
Education - Professional				
62	A Summing Up: Teaching and Learning, Effective Schools, and Professional Learning Communities at Work	Robert Eaker	2020	1
63	Activities, Games, and Lessons for Social Learning: A Practical Guide	Stern Center for Language and Learning	2020	1
64	Balance With Blended Learning: Partner With Your Students to Reimagine Learning and Reclaim Your Life	Catlin R. Tucker	2020	1
65	Becoming a Globally Competent School Leader	Ariel Tichnor-Wagner	2020	1
66	Behavior Solutions: Teaching Academic and Social Skills Through RTI at Work	John Hannigan/Jessica Djabrayan Hannigan/Mike Mattos	2020	1
67	Best Practices at Tier 2, Elementary: Supplemental Interventions for Additional Student Support, Elementary	Sharon V. Kramer/Bob Sonju/Mike Mattos/Austin Buffum	2020	1
68	Best Practices at Tier 3 (Elementary): Intensive Interventions for Remediation, Elementary	Paula Rogers/W. Richard Smith/Austin Buffum/Mike Mattos	2020	1
69	Best Practices at Tier 3 Secondary: Intensive Interventions for Remediation, Secondary	Paula Rogers/W. Richard Smith/Austin Buffum/Mike Mattos	2020	1
70	Corwin Teaching Essentials: Beautiful Questions in the Classroom	Warren Berger/Elise Foster	2020	1
71	Co-Teaching Do's, Don'ts, and Do Betters	Toby J. Karten/Wendy W. Murawski	2020	1
72	Design Thinking in Play: An Action Guide for Educators	Alyssa Gallagher/Kami Thordarson	2020	1
73	Designing Authentic Performance Tasks and Projects: Tools for Meaningful Learning and Assessment	Jay McTighe/Kristina J. Doubet/Eric M. Carbaugh	2020	1
74	Designing Online Lessons: Create Impactful Learning Experiences for All Students	Michele Eaton	2020	1
75	Distance Learning for Elementary STEM: Creative Projects for Teachers and Families	Amanda Thomas	2021	1
76	Do More with Google Classroom: Teach Better. Save Time. Make a Difference.	Matt Miller	2021	1
77	How to Deal With Parents Who Are Angry, Troubled, Afraid, or Just Seem Crazy: Teachers' Guide	Elaine K. McEwan-Adkins	2020	1
78	I'm Listening: How Teacher-Student Relationships Improve Reading, Writing, Speaking, and Listening	Beth Pandolpho	2020	1
79	Improving Teacher Development and Evaluation: A Guide for Leaders, Coaches, and Teachers	Robert J. Marzano/Cameron L. Rains/Philip B. Warrick	2020	1
80	Integrating STEM Teaching and Learning Into the K-2 Classroom	Jo Anne Vasquez/Michael Comer/Jen Gutierrez	2020	1
81	Learning First, Technology Second in Practice: New Strategies, Research and Tools for Student Success	Liz Kolb	2020	1
82	Libraries Supporting Online Learning: Digital Literacy, Open Access, and Local Connectivity	Christina D. Mune	2020	1
83	Mathematics Unit Planning in a PLC at Work, Grades 3-5	Sarah Schuh/Timothy D. Kanold/Jennifer Deinhart	2020	1
84	Mathematics Unit Planning in a PLC at Work, Grades 6-8	Sarah Schuh/Timothy D. Kanold/Jessica Kanold-McIntyre	2020	1
85	Mathematics Unit Planning in a PLC at Work, Grades PreK-2	Sarah Schuh/Timothy D. Kanold/Jennifer Deinhart	2020	1

86	Mathematics Unit Planning in a PLC at Work, High School	Sarah Schuh/Timothy D. Kanold/Bill Barnes/Darshan M. Jain	2020	1
87	Novels in Verse for Teens: A Guidebook with Activities for Teachers and Librarians	Lisa Krok	2020	1
88	Owning Up: Empowering Adolescents to Create Cultures of Dignity and Confront Social Cruelty and Injustice, 3rd ed.	Rosalind Wiseman	2020	1
89	Reading and Writing Instruction for Fourth and Fifth Grade Classrooms in a PLC at Work	Kathy Tuchman Glass	2020	1
90	Reading and Writing Instruction for PreK Through First-Grade Classrooms in a PLC at Work	Erica Martin/Lisa May	2020	1
91	Reading and Writing Instruction for Second- and Third-Grade Classrooms in a PLC at Work	Sarah Gord/Kathryn E. Sheridan	2020	1
92	Reading and Writing Strategies for the Secondary Classroom in a PLC	Daniel M Argentar/Katherine AN Gillies/Maureen M Rubenstein	2020	1
93	Reading and Writing Strategies for the Secondary Social Studies Classroom in a PLC at Work	Daniel M Argentar/Katherine AN Gillies/Maureen M Rubenstein	2020	1
94	Rev Up Robotics: Real-World Computational Thinking in the K-8 Classroom	Jorge Valenzuela	2020	1
95	The Distance Learning Playbook, Grades K-12: Teaching for Engagement and Impact in Any Setting	Douglas Fisher/Nancy Frey/John Hattie	2020	1
96	Distance Learning for Elementary STEM: Creative Projects for Teachers and Families	Amanda Thomas	2021	1
97	Ready, Set, Robotics! Build Computational Thinking Skills in the K-8 Classroom	Jorge Valenzuela	2021	1
Education - Academic				
98	Transforming a School Community Through Restorative Practices: Emerging Research and Opportunities	Holli Vah Seliskar	2020	1
99	Virtual and Mobile Learning Activities in Higher Education	Lisbeth Amhag	2020	1
Geography - Children's Upper Elementary				
100	Engineered by Nature: Arches National Park	Martha London	2021	1
101	Engineered by Nature: Cave of Crystals	Martha London	2021	1
102	Engineered by Nature: Giant's Causeway	Martha London	2021	1
103	Engineered by Nature: Grand Canyon	Martha London	2021	1
104	Engineered by Nature: Great Barrier Reef	Martha London	2021	1
105	Engineered by Nature: Mount Everest	Martha London	2021	1
106	Engineered by Nature: The Great Blue Hole	Martha London	2021	1
107	Engineered by Nature: Uluru	Martha London	2021	1
108	Hidden, Lost, and Discovered: Abandoned Places	Hailey Scragg	2021	1
109	Hidden, Lost, and Discovered: Mysterious Locations	Hailey Scragg	2021	1
110	Hidden, Lost, and Discovered: Places of Legend	Hailey Scragg	2021	1
111	Hidden, Lost, and Discovered: Underground Cities	Hailey Scragg	2021	1
Health Science/Nursing - Children's Lower Elementary				
112	Things I Love About Family	Kay Widdowson	2020	1
113	Nutrition and Your Body: Your Body on Caffeine	Marcia Amidon Lusted	2020	1
114	Nutrition and Your Body: Your Body on Carbohydrates	Alexis Burling	2020	1
115	Nutrition and Your Body: Your Body on Dairy	Carolyn Williams-Noren	2020	1
116	Nutrition and Your Body: Your Body on Gluten	Mike Downs	2020	1
117	Nutrition and Your Body: Your Body on Salt	Yvette LaPierre	2020	1

118	Nutrition and Your Body: Your Body on Sugar	Anita Yasuda	2020	1
119	Health and Medical Issues Today: Internet Addiction	Kathryn Vercillo	2020	1
120	Outbreak! COVID-19 Pandemic	Kenny Abdo	2021	1
Health Science/Nursing - Middle School				
121	@RosenTeenTalk: Depression	Christine Honders	2021	1
122	@RosenTeenTalk: Stress and Anxiety	Shannon H. Harts	2021	1
123	Drugs and Their Dangers: E-Cigarettes and Their Dangers	Kari A. Cornell	2020	1
124	Drugs and Their Dangers: Heroin and Its Dangers	Susan E. Hamen	2020	1
125	Drugs and Their Dangers: Marijuana and Its Dangers	Kari A. Cornell	2020	1
126	Drugs and Their Dangers: Methamphetamine and Its Dangers	Marty Erickson	2020	1
127	Drugs and Their Dangers: Opioids and Their Dangers	Susan E. Hamen	2020	1
128	Emerging Issues in Public Health: Cell Phone Addiction	Bradley Steffens	2020	1
129	Emerging Issues in Public Health: Childhood Trauma	Peggy J. Parks	2020	1
130	Emerging Issues in Public Health: Gun Violence	Bradley Steffens	2020	1
131	Emerging Issues in Public Health: Lead Contamination	Peggy J. Parks	2020	1
132	Emerging Issues in Public Health: The Opioid Crisis	John Allen	2020	1
133	Teen Health from Head to Toe: Exploring Issues and Risks	Mary O'Reilly	2020	1
134	Teens and Vaping	John Allen	2020	1
135	The COVID-19 Pandemic: Finding a COVID-19 Vaccine	Fran Hodgkins	2021	1
136	The COVID-19 Pandemic: The COVID-19 Virus	Walt K. Moon	2021	1
137	The Medical Revolution: How Technology Is Changing Health Care	Don Nardo	2021	1
138	The Need to Know Library: Everything You Need to Know About the Risks of Marijuana	Sandra Giddens	2020	1
139	Today's Debates: Reproductive Technology	Erin L. McCoy	2020	1
140	Understanding the COVID-19 Pandemic: Health, Illness, and Death in the Time of COVID-19	Bradley Steffens	2021	1
141	Understanding the COVID-19 Pandemic: The Origins and Spread of COVID-19	John Allen	2021	1
142	Understanding the COVID-19 Pandemic: The Search for a COVID-19 Vaccine	Craig E. Blohm	2021	1
Health Science/Nursing - Children's Upper Elementary				
143	Nutrition and Your Body: Your Body on Caffeine	Marcia Amidon Lusted	2020	1
144	Nutrition and Your Body: Your Body on Carbohydrates	Alexis Burling	2020	1
145	Nutrition and Your Body: Your Body on Dairy	Carolyn Williams-Noren	2020	1
146	Nutrition and Your Body: Your Body on Gluten	Mike Downs	2020	1
147	Nutrition and Your Body: Your Body on Salt	Yvette LaPierre	2020	1
148	Nutrition and Your Body: Your Body on Sugar	Anita Yasuda	2020	1
149	Battling COVID-19: A New Normal	Rachael L. Thomas	2021	1
150	Battling COVID-19: Financial Free Fall	Marie Bender	2021	1
151	Battling COVID-19: Healthcare Heroes	Rachael L. Thomas	2021	1
152	Battling COVID-19: Invisible Invasion	Marie Bender	2021	1
153	Battling COVID-19: Leaders Take Charge	Rachael L. Thomas	2021	1
154	Battling COVID-19: Living Apart, Together	Marie Bender	2021	1

Health Science/Nursing - Academic				
155	Health and Medical Issues Today: Internet Addiction	Kathryn Vercillo	2020	1
History - Middle School				
156	COVID-19 and Other Pandemics: A Comparison	Don Nardo	2020	1
Information Technology				
157	Social Media Smarts: Bullies and Trolls - Protecting Yourself on Social Media	Taylor Morris	2020	1
158	Social Media Smarts: They're Watching You - Personal Privacy on Social Media	Alexis Burling	2020	1
159	Social Media Smarts: What You Post Lasts Forever - Managing Your Social Media Presence	Alexis Burling	2020	1
160	Social Media Smarts: You Are the Product - How Your Data Is Being Sold	Avery Elizabeth Hurt	2020	1
161	Social Media Smarts: You're Addicted to Your Phone - How to Break the Habit	Taylor Morris	2020	1
162	Social Media Smarts: You're Being Duped - Fake News on Social Media	Jennifer Peters	2020	1
Law - Academic				
163	Cybercrime: An Encyclopedia of Digital Crime	Nancy E. Marion/Jason Twede	2020	1
Life Sciences				
164	What Is an Animal? Amphibians, 2nd ed.	Ted O'Hare	2020	1
165	What Is an Animal? Fish, 2nd ed.	Ted O'Hare	2020	1
166	What Is an Animal? Mammals, 2nd ed.	Ted O'Hare	2020	1
Literature - Children's Lower Elementary				
167	Instruments Around the World: Drums	Roberta Baxter	2021	1
168	Instruments Around the World: Flutes	Roberta Baxter	2021	1
169	Instruments Around the World: Guitars	Roberta Baxter	2021	1
170	Instruments Around the World: Pianos	Roberta Baxter	2021	1
171	Instruments Around the World: Trumpets	Roberta Baxter	2021	1
172	Instruments Around the World: Voices	Roberta Baxter	2021	1
Literature - Middle School				
173	Exploring Greek Mythology: Classic Stories of Greek Mythology	Don Nardo	2020	1
174	Exploring Greek Mythology: Goddesses of Greek Mythology	Don Nardo	2020	1
175	Exploring Greek Mythology: Gods of Greek Mythology	Don Nardo	2020	1
176	Exploring Greek Mythology: Heroes of Greek Mythology	Don Nardo	2020	1
177	Exploring Greek Mythology: Villains of Greek Mythology	Don Nardo	2020	1
178	Music Scene: Country Music	Stuart A. Kallen	2020	1
Political Science - Middle School				
179	Politics Today: Who Are Conservatives and What Do They Believe In?	Cathleen Small	2020	1
180	Politics Today: Who Are Libertarians and What Do They Believe In?	Tempra Board	2020	1
181	Politics Today: Who Are Nationalists and What Do They Believe In?	Anne Okonowski	2020	1
182	Politics Today: Who Are Populists and What Do They Believe In?	Zachary Anderson	2020	1
183	Politics Today: Who Are Progressives and What Do They Believe In?	Matt Bougie	2020	1

Professionals / Careers - Children's Upper Elementary				
184	Dangerous Jobs: Search and Rescue	Brittany Canasi	2020	1
185	On the Case! Fire Investigators	Madison Capitano	2021	1
186	On the Case! Forensic Scientists	Madison Capitano	2021	1
187	Skilled Trade Careers: Carpenters	Gary Sprott	2021	1
188	Skilled Trade Careers: Electricians	Gary Sprott	2021	1
189	Skilled Trade Careers: Mechanics	Gary Sprott	2021	1
190	Skilled Trade Careers: Plumbers	Gary Sprott	2021	1
191	Skilled Trade Careers: Welders	Gary Sprott	2020	1
192	STEAM Jobs You'll Love: Agriculture and Food Development	Kevin Walker	2020	1
193	STEAM Jobs You'll Love: Architecture and Construction	Elizabeth Catanese	2020	1
194	STEAM Jobs You'll Love: Cybersecurity	Cynthia Argentine	2020	1
195	STEAM Jobs You'll Love: Internet Technology	Carole Hawkins	2020	1
Professionals / Careers - Children's Lower Elementary				
196	Emergency Jobs: ER Doctors	Julie Murray	2021	1
197	Emergency Jobs: ER Nurses	Julie Murray	2021	1
198	Emergency Jobs: Firefighters	Julie Murray	2021	1
199	Emergency Jobs: Military Personnel	Julie Murray	2021	1
200	Emergency Jobs: Paramedics	Julie Murray	2021	1
201	Emergency Jobs: Police Officers	Julie Murray	2021	1
Professionals / Careers - Middle School				
202	Career Exploration: Careers If You Like Problem Solving	James Roland	2020	1
203	Career Exploration: Careers If You Like Research and Analysis	Barbara Sheen	2020	1
204	Career Exploration: Careers If You Like Social Interaction	Barbara Sheen	2020	1
205	Career Exploration: Careers If You Like the Creative Arts	Stuart A. Kallen	2020	1
206	Career Exploration: Careers If You Like to Travel	Peggy J. Parks	2020	1
207	Career Exploration: Careers If You Like Working with Your Hands	Toney Allman	2020	1
208	Career Finder: Work in the Fashion Industry	Emma Huddleston	2020	1
209	Career Finder: Work in the Health Care Industry	Emma Huddleston	2020	1
210	Career Finder: Work in the Military	Roberta Baxter	2020	1
211	Career Finder: Work in the Music Industry	Marty Erickson	2020	1
212	Career Finder: Work in the Professional Sports Industry	Greg Kerstetter	2020	1
213	Careers for Creative People: Careers in Animation and Comics	W.L. Kitts	2020	1
214	Careers for Creative People: Careers in Fashion	Peggy J. Parks	2020	1
215	Careers for Creative People: Careers in Film, TV, and Theater	Don Nardo	2020	1
216	Careers for Creative People: Careers in Music	Stuart A. Kallen	2020	1
217	Careers for Creative People: Careers in the Culinary Arts	Peggy J. Parks	2020	1
218	High-Demand Careers: Your Future as a Carpenter	Rachel Given-Wilson	2020	1
219	High-Demand Careers: Your Future as a Chef	Rachel Given-Wilson	2020	1
220	High-Demand Careers: Your Future as a Cosmetologist	Rachel Given-Wilson	2020	1

221	High-Demand Careers: Your Future as a Physical Therapist	Rachel Given-Wilson	2020	1
222	High-Demand Careers: Your Future as a Plumber	Rachel Given-Wilson	2020	1
223	High-Demand Careers: Your Future as a Police Officer	Rachel Given-Wilson	2020	1
224	High-Demand Careers: Your Future as a Teacher	Rachel Given-Wilson	2020	1
225	High-Demand Careers: Your Future as an Auto Mechanic	Rachel Given-Wilson	2020	1
226	High-Demand Careers: Your Future as an Electrician	Rachel Given-Wilson	2020	1
227	Makerspace Careers: Careers in Design and Prototyping	Carla Mooney	2020	1
228	Makerspace Careers: Careers in Electronics	Tracy Brown Hamilton	2020	1
229	Makerspace Careers: Careers in Interactive Media	Janet Harvey	2020	1
230	Makerspace Careers: Careers in Machine Maintenance	Don Rauf	2020	1
231	Makerspace Careers: Careers in Manufacturing	Jessica Shaw	2020	1
232	Makerspace Careers: Careers in Robotics	Carol Hand	2020	1
233	Makerspace Careers: Careers in Welding	Mary-Lane Kamberg	2020	1
Psychology & Psychotherapy - Middle School				
234	Coping: Coping with Bipolar Disorder	Sherri Mabry Gordon	2020	1
235	Coping: Coping with Depression	Avery Elizabeth Hurt	2020	1
236	Dealing with Mental Disorders: Dealing with Anxiety Disorder	A.W. Buckey	2020	1
237	Dealing with Mental Disorders: Dealing with Bipolar Disorder	Melissa Abramovitz	2020	1
238	Dealing with Mental Disorders: Dealing with Eating Disorders	Bethany Bryan	2020	1
239	Dealing with Mental Disorders: Dealing with Gender Dysphoria	Martha Lundin	2020	1
240	Dealing with Mental Disorders: Dealing with Psychotic Disorders	Marie-Therese Miller	2020	1
241	Dealing with Mental Disorders: Dealing with Self-Injury Disorder	Tammy Gagne	2020	1
242	Teen Disorders: What Is ADHD?	Yvette LaPierre	2021	1
243	Teen Disorders: What Is Autism?	Elisabeth Herschbach	2021	1
244	Teen Disorders: What Is Borderline Personality Disorder?	Alexis Burling	2021	1
245	Teen Disorders: What Is Gaming Disorder?	Tammy Gagne	2021	1
246	Teen Disorders: What Is Substance Use Disorder?	Racquel Foran	2021	1
247	Teen Guide to Mental Health	Don Nardo	2020	1
248	The Need to Know Library: Everything You Need to Know About Mindfulness	Kerry Elizabeth Benson	2020	1
Psychology & Psychotherapy - General				
249	Q&A Health Guides: Teen Stress	Nicole Zamanzadeh Neda Tamara D. Afifi	2020	1
Religion & Phenomena				
250	Following a Faith: A Christian Life	Cath Senker	2020	1
251	Following a Faith: A Hindu Life	Cath Senker	2020	1
252	Following a Faith: A Jewish Life	Cath Senker	2020	1
253	Following a Faith: A Muslim Life	Cath Senker	2020	1
Sciences - Children's Lower Elementary				
254	Let's Go Board Books: Let's Go to School	Sequoia Kids Media	2021	1
255	Let's Go Board Books: Let's Go to the Fire Station	Sequoia Kids Media	2021	1

256	Let's Go Board Books: Let's Go to the Library	Sequoia Kids Media	2021	1
257	Let's Go Board Books: Let's Go to the Zoo	Sequoia Kids Media	2021	1
258	We Can Be Responsible! We Get Dressed	Gareth Stevens Publishing	2020	1
259	We Can Be Responsible! We Help Clean Up	Gareth Stevens Publishing	2020	1
260	We Can Be Responsible! We Make Lunch	Gareth Stevens Publishing	2020	1
261	We Can Be Responsible! We Stay Clean	Gareth Stevens Publishing	2020	1
262	We Can Be Responsible! We Stay Healthy	Gareth Stevens Publishing	2020	1
263	We Can Be Responsible! We Take Care of Pets	Gareth Stevens Publishing	2020	1
264	Creepy But Cool! Creepy But Cool Beastly Bugs	Alan Walker	2020	1
265	Creepy But Cool! Creepy But Cool Dinosaurs	Alan Walker	2020	1
266	Creepy But Cool! Creepy But Cool Skeletons	Alan Walker	2020	1
267	Creepy But Cool! Creepy But Cool Weird Reptiles	Alan Walker	2020	1
268	Creepy But Cool! Mummies	Alan Walker	2020	1
269	Destination Space: Solar System Mission	Francis Spencer	2020	1
270	EVERYTHING SCIENCE, 2nd ed. - BUNDLE (2 titles)	Britannica: Britannica Digital Learning	2020	1
271	Human Impact on Earth: Changing Coastline Environments	Robin Koontz	2020	1
272	Human Impact on Earth: Changing Desert Environments	Mike Downs	2020	1
273	Human Impact on Earth: Changing Mountain Environments	Jennifer Reed	2020	1
274	Human Impact on Earth: Changing Plains Environments	Robin Koontz	2020	1
275	Human Impact on Earth: Changing Rain Forest Environments	Mike Downs	2020	1
276	Human Impact on Earth: Changing Tundra Environments	Mike Downs	2020	1
Sciences - Children's Upper Elementary				
277	Force of Nature: Blizzards	Monika Davies	2021	1
278	Force of Nature: Earthquakes	Monika Davies	2021	1
279	Force of Nature: Floods	Monika Davies	2021	1
280	Force of Nature: Hurricanes	Monika Davies	2021	1
281	Force of Nature: Tornadoes	Monika Davies	2021	1
282	Force of Nature: Tsunamis	Monika Davies	2021	1
283	Play Smart: The Science of Basketball	William Anthony	2021	1
284	Simple Science Experiments: Air and Water	Chris Oxlade	2021	1
285	Simple Science Experiments: Electricity and Magnets	Chris Oxlade	2021	1
286	Simple Science Experiments: Light and Sound	Chris Oxlade	2021	1
287	Simple Science Experiments: Matter and Materials	Chris Oxlade	2021	1
288	Accidental Scientific Discoveries that Changed the World: Oops! It's a Pacemaker!	Jonathan Bard	2020	1
289	Accidental Scientific Discoveries that Changed the World: Oops! It's Dynamite!	Melissa Rae Shofner	2020	1
290	Accidental Scientific Discoveries that Changed the World: Oops! It's Penicillin!	Jonathan Bard	2020	1
291	Accidental Scientific Discoveries that Changed the World: Oops! It's Plastic!	Meta Manchester	2020	1
292	Accidental Scientific Discoveries that Changed the World: Oops! They're Microwaves!	Nick Wojtan	2020	1
293	Accidental Scientific Discoveries that Changed the World: Oops! They're X-Rays!	Nick Wojtan	2020	1
294	Dangerous... or Not? Bats and Other Mammals	Tracie Santos	2021	1
295	Dangerous... or Not? Sharks and Other Fish	Tracie Santos	2021	1

296	Dangerous... or Not? Snakes and Other Reptiles	Tracie Santos	2021	1
297	Dangerous... or Not? Spiders and Other Arthropods	Tracie Santos	2021	1
298	Dangerous... or Not? Toads and Other Amphibians	Tracie Santos	2021	1
299	Dangerous... or Not? Vultures and Other Birds	Tracie Santos	2021	1
300	Real World Science: Biology in Your Everyday Life	Donna M. Bozzone	2020	1
301	Real World Science: Engineering in Your Everyday Life	Danell Dykstra	2020	1
302	Team Earth: Beneficial Insects	Emma Huddleston	2020	1
303	Team Earth: Decomposers and Scavengers	Emma Huddleston	2020	1
304	Team Earth: Ecosystem Architects	Martha London	2020	1
305	Team Earth: Pollinators	Martha London	2020	1
306	Team Earth: Seed Dispersers	Emma Huddleston	2020	1
307	Team Earth: Symbiotic Relationships	Emma Huddleston	2020	1
Social Studies - Children's Upper Elementary				
308	Core Library Guide to COVID-19: Flattening the Curve	Martha London	2021	1
309	Core Library Guide to COVID-19: Frontline Heroes	Emily Hudd	2021	1
310	Core Library Guide to COVID-19: The Economic Impact of COVID-19	Emily Hudd	2021	1
311	Core Library Guide to COVID-19: Understanding COVID-19	Douglas Hustad	2021	1
312	Core Library Guide to COVID-19: World Leaders During COVID-19	Douglas Hustad	2021	1
313	Discoveries Around the World: Great Minds and Finds in Antarctica	Robin Koontz	2021	1
314	Discoveries Around the World: Great Minds and Finds in Asia	Mike Downs	2021	1
315	Discoveries Around the World: Great Minds and Finds in Australia	Robin Koontz	2021	1
316	Discoveries Around the World: Great Minds and Finds in Europe	Mike Downs	2021	1
317	Discoveries Around the World: Great Minds and Finds in North America	Mike Downs	2021	1
318	Discoveries Around the World: Great Minds and Finds in South America	Robin Koontz	2021	1
Social Studies - Middle School				
319	Dilemmas in Democracy: Corruption in Politics	Kate Shoup	2020	1
320	Dilemmas in Democracy: Fake News and Propaganda	Fiona Young-Brown	2020	1
321	Dilemmas in Democracy: Freedom of Speech	Anna Maria Johnson	2020	1
322	Dilemmas in Democracy: Military Force	Derek Miller	2020	1
323	Dilemmas in Democracy: Money in Politics	Derek Miller	2020	1
324	Dilemmas in Democracy: Voter Disenfranchisement	Derek Miller	2020	1
Social Science/Sociology - Academic				
325	Contemporary World Issues: Domestic Violence and Abuse	Laura L. Finley	2020	1
326	Contemporary World Issues: Modern Slavery	Christina G. Villegas	2020	1
327	Contemporary World Issues: Sexual Harassment	Merril D. Smith	2021	1
Social Science/Sociology - General				
328	Analyzing the Issues: Critical Perspectives on Assisted Suicide	Jennifer Peters	2020	1
329	Contemporary World Issues: Sexual Harassment	Merril D. Smith	2020	1

330	Coping: Coping with HIV and AIDS	Elissa Thompson	2020	1
331	Policing and Race: The Debate Over Excessive Use of Force	Jim Gallagher	2021	1
332	The #MeToo Movement	Peggy J. Parks	2021	1
333	The Power of Disability: 10 Lessons for Surviving, Thriving, and Changing the World	Al Etmanski	2020	1
Social Science/Sociology - Middle School				
334	@RosenTeenTalk: Bullying	Jodyanne Benson	2021	1
335	@RosenTeenTalk: LGBTQ+ Discrimination	Rachael Morlock	2021	1
336	@RosenTeenTalk: Racial Profiling and Discrimination	Danielle Haynes	2021	1
337	Changing Perspectives: Birth Control	The New York Times Editorial Staff	2020	1
338	Changing Perspectives: Higher Education	The New York Times Editorial Staff	2020	1
339	Changing Perspectives: Medical Treatments	The New York Times Editorial Staff	2020	1
340	Changing Perspectives: Populism	The New York Times Editorial Staff	2020	1
341	Changing Perspectives: Religious Freedom	The New York Times Editorial Staff	2020	1
342	Changing Perspectives: The Death Penalty	The New York Times Editorial Staff	2020	1
343	Coping: Coping with a Learning Disability	Audrey Borus	2020	1
344	Coping: Coping with Racial Profiling	Del Sandeen	2020	1
345	Coping: Coping with Sexual Consent	Erin Staley	2020	1
346	Coping: Coping with Stress	Elissa Thompson	2020	1
347	Coping: Coping with Tick-Borne Diseases	Marcia Amidon Lusted	2020	1
348	Crisis on the Border: Refugees and Undocumented Immigrants	Stuart A. Kallen	2020	1
349	Current Issues: Gender Identity	Char Light	2021	1
350	Equal Access - Fighting for Disability Protections: ADA and Your Rights at School and Work	Kerry Elizabeth Benson	2020	1
351	Equal Access - Fighting for Disability Protections: Adaptive Sports and the Paralympic Games	Barbara Gottfried	2020	1
352	Equal Access - Fighting for Disability Protections: Beating Bullying Against Teens with Disabilities	Lisa A. Crayton	2020	1
353	Equal Access - Fighting for Disability Protections: Disabilities, Sexual Health, and Consent	Ace Ratcliff	2020	1
354	Equal Access - Fighting for Disability Protections: Networking for Teens with Disabilities and Their Allies	Marcela D. Grillo	2020	1
355	Helping Yourself, Helping Others: Dealing with Cyberbullying	Derek Miller	2020	1
356	Helping Yourself, Helping Others: Dealing with Eating Disorders	Kristin Thiel	2020	1
357	Helping Yourself, Helping Others: Dealing with Opioid Misuse	Derek Miller	2020	1
358	Helping Yourself, Helping Others: Dealing with School Shootings	Kate Shoup	2020	1
359	Helping Yourself, Helping Others: Dealing with Sexual Harassment	Caitlyn Miller	2020	1
360	Helping Yourself, Helping Others: Dealing with Suicidal Thoughts	Caitlyn Miller	2020	1
361	Helping Yourself, Helping Others: Dealing with Teen Pregnancy	Kristin Thiel	2020	1
362	Intolerance and Violence in Society: LGBT Intolerance	A.W. Buckey	2020	1

363	Intolerance and Violence in Society: Online Shaming and Bullying	Tammy Gagne	2020	1
364	Intolerance and Violence in Society: Racial and Cultural Intolerance	Samantha S. Bell	2020	1
365	Intolerance and Violence in Society: Religious Intolerance	Wil Mara	2020	1
366	Intolerance and Violence in Society: Sexual Violence	A.W. Buckey	2020	1
367	Issues Today: How Does Fake News Threaten Society?	John Allen	2021	1
368	Issues Today: How Has the #MeToo Movement Changed Society?	Brynn Reinkens	2021	1
369	Issues Today: How Should Extremist Content Be Regulated on Social Media?	Marcia S. Gresko	2021	1
370	Issues Today: What Are the Dangers of Online Scams?	John Allen	2021	1
371	Spotlight On Global Issues: Clean Air for All	Kathy Furgang	2021	1
372	Spotlight On Global Issues: Clean Water for All	Danielle Haynes	2021	1
373	Spotlight On Global Issues: Climate Change and Earth's Population	Shannon H. Harts	2021	1
374	Spotlight On Global Issues: Earth's Plastic Problem	Adam Furgang	2021	1
375	Spotlight On Global Issues: Education for All	Amanda Vink	2021	1
376	Spotlight On Global Issues: Energy Solutions for All	Adam Furgang	2021	1
377	Spotlight On Global Issues: Equality and Social Justice	Rachael Morlock	2021	1
378	Spotlight On Global Issues: Feeding a Changing Planet	Amanda Vink	2021	1
379	Spotlight On Global Issues: Mental Health for All	Jill Keppeler	2021	1
380	Spotlight On Global Issues: Pandemics: Covid-19 and Other Global Health Threats	Jill Keppeler	2021	1
381	Spotlight On Global Issues: Physical Health for All	Rachael Morlock	2021	1
382	Spotlight On Global Issues: Protecting Earth's Land	Daniel R. Faust	2021	1
383	Spotlight On Global Issues: Technologies That Help the Planet	Therese M. Shea	2021	1
384	Spotlight On Global Issues: The Endangered Species Problem	Daniel R. Faust	2021	1
385	Spotlight On Global Issues: The Poverty Problem	Rachael Morlock	2021	1
386	The Need to Know Library: Everything You Need to Know About Alcoholism	Philip Wolny	2020	1
387	The Need to Know Library: Everything You Need to Know About Bisexuality	Greg Baldino	2020	1
388	The Need to Know Library: Everything You Need to Know About Nonbinary Gender Identities	Anita Louise McCormick	2020	1
389	The Need to Know Library: Everything You Need to Know About Reporting Sexual Assault	Angie Timmons	2020	1
390	Today's Debates: Genocide	Erin L. McCoy	2020	1
391	Today's Debates: Same-Sex Marriage	Erin L. McCoy	2020	1
392	Understanding the COVID-19 Pandemic: COVID-19 and the Challenges of the New Normal	Marcia S. Gresko	2021	1
393	Understanding the COVID-19 Pandemic: Heroes of the COVID-19 Pandemic	Barbara Sheen	2021	1
394	Kids Speak Out About Bullying	Chris Schwab	2021	1
Sports/Health/Recreat/Leisure - General				

395	Teen Guide to Sports: Excelling in Baseball	Shirley Duke	2020	1	
396	Teen Guide to Sports: Excelling in Basketball	Heather L. Bode	2020	1	
397	Teen Guide to Sports: Excelling in Football	Matt Scheff	2020	1	
398	Teen Guide to Sports: Excelling in Hockey	Michael T. Best	2020	1	
399	Teen Guide to Sports: Excelling in Soccer	Donna B. McKinney	2020	1	
Medicine - General					
400	Health Reference Series: Family Planning and Reproductive Health Sourcebook	Kevin Hayes	2020	1	
Medicine - Academic					
401	Inside Diseases and Disorders: What You Need to Know about Diabetes	Tish Davidson	2020	1	

Section VIII. Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);
or
- (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,
and
- (c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
and
- (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

- (f) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (g) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- (h) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration; **and**
- (i) Conformity with the Technical Specifications,
(j) Production/delivery schedule
(k) Manpower requirements
(l) After-sales/parts warranty
- (m) Original duly signed Omnibus Sworn Statement (OSS);
and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (n) The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**
- (o) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);
or
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

- (p) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;
or
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

- (q) *[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- (r) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

25 FINANCIAL COMPONENT ENVELOPE

- (a) Original of duly signed and accomplished Financial Bid Form; **and**
- (b) Original of duly signed and accomplished Price Schedule(s).

